

WORD OF LIFE

L U T H E R A N S C H O O L



Dear K-8 Parents/Guardians,

You have the important responsibility of raising a child during an exciting time of powerful and ever changing technology. It is with that in mind that Word of Life Lutheran School asks you to partner with us in teaching your child safe and responsible Christian use of technology both at home and at school. Please read over the following items and sign below. If you are a **parent of a kindergarten–third grade student**, please read this front page only and sign the parent section. If you are the **parent of a fourth–eighth grader**, please read the back page and have your child sign this page, as well. Thank you in advance for your help with this.

As a parent or guardian of a student at Word of Life Lutheran School I pledge to do the following:

1. Talk to my child about internet safety. Insist that he/she never give personal information to anyone he/she does not know or trust. Encourage them to never use his/her last name ANYWHERE.
2. Be aware of my child’s digital footprint and online presence. I will know what websites he/she is on, and what social media he/she is using.
3. Encourage, teach, model and insist on a positive, Christian online presence from my child. I will know what he/she is posting, view his/her pictures, monitor his/her language, and stop any bullying or inappropriate content.
4. Make my use of any social media and/or Fast Direct, a witness to my children of good online behavior. This includes being positive in social media postings about the school, teachers, families, and all school-related matters and/or people.
5. Not use social media or Fast Direct as a way to air grievances with the school, teachers, families, and all school-related matters.
6. Use technology as a way to talk to, interact with, learn from, and spend time with my children.
7. Support the school in its endeavors to teach the students the current and emerging technologies and how to use these gifts to be a blessing to others in all ways.
8. Create a common space for technology use, so I can closely monitor what my child is doing.

Parent Section (K-8)

Parent/Guardian Name(s) (Please print) _____

Parent Signature _____ Date _____

***Please send this form back to school and have your child give it to his/her homeroom teacher.**

Student Section (4-8)

Student Name (Please print): _____

Student Signature: _____ Date _____

***Please turn the completed form into your homeroom teacher.**

Digital Citizenship Contract (Grades 4-8)

The use of technology resources at Word of Life Lutheran School is a privilege and must be treated as a privilege by all students. Technology resources include, but are not limited to, Chromebooks, printers, video equipment, phones, copy machines, cameras, document cameras, Smartboards, and the Internet. All technology resources are to be used for educational purposes in accordance with the mission statement of Word of Life Lutheran School. *“Word of Life Lutheran School is committed to providing a high-quality educational program in an environment where Christ prevails, where a child’s human and spiritual needs are met, and where love, dignity, and professional accountability are valued, promoted, and implemented.”*

It is important that students using technology at Word of Life Lutheran School understand and abide by the following guidelines:

1. Students may not copy Word of Life software or use technology at Word of Life to distribute copies of copyrighted software, music, or videos. Copyright law for print media, electronic media and resources obtained from the Internet must be obeyed. CREDIT MUST BE GIVEN to anyone else’s words, pictures, etc. that are used.
2. Students may not remove software from computer systems or attempt to change the software or the software settings.
3. Students may not change or destroy the work of other students in any media format. Students must not attempt to discover the passwords used by other students or by staff. No attempts should be made to access unauthorized technology resources.
4. Students must not intentionally seek or display obscene or objectionable materials from the Internet or other electronic resources. Word of Life has made efforts to minimize the possibility of students encountering objectionable material while using the Internet. However, it is impossible to restrict all access to controversial material. If a student accesses information that the students or parents feel uncomfortable with, he/she should report it immediately to a teacher. The student should not advertise objectionable sites to other students.
5. Technology at Word of Life is for educational purposes. Commercial use is not allowed. Personal use of technology requires approval of a staff member.
6. Students may not bring food, candy, or drinks into areas where they are using technology.
7. Damaging or vandalizing any piece of technology will not be tolerated. This includes marking on the equipment, changing software, physically damaging equipment or making it difficult or unpleasant for others to use.
8. Students should not engage in any social media while at school UNLESS given permission by Word of Life faculty and staff.
9. Students and families should not engage in any form of cyber-bullying, posting of gossip or threats while here at school or at home. This includes, but is not limited to, social media sites, texts, and emails.
10. Any work created while completing a school assignment is the property of Word of Life Lutheran School and can be used as such.

***Any student that does not abide by the above guidelines will be subject to disciplinary action.**